



**MEETING MINUTES**  
**ANTELOPE VALLEY HEALTHCARE DISTRICT**  
**BOARD OF DIRECTORS MEETING - PUBLIC SESSION**  
Auditorium, Community Resource Center  
44151 15<sup>th</sup> St. West, Lancaster, CA 93534

**DECEMBER 18, 2019**

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**DIRECTORS PRESENT:**

Phil Tuso, 1<sup>st</sup> Vice Chair  
Don Parazo, M.D., Secretary  
Kristina Hong, NP, Treasurer  
Abdallah Farrukh, M.D., 2<sup>nd</sup> Vice Chair

**DIRECTORS ABSENT:**

Mateo Olivarez, RN, Chair

**OTHERS PRESENT:**

Edward Mirzabegian, Chief Executive Officer  
Satya Dandamudi, Chief Medical Officer  
Pramod Kadambi, M.D., Chief of Staff  
Troy Schell, General Counsel  
Trisha Guerrero, Executive Assistant

**6:30PM – ESTIMATED START TIME**

**OPEN TO PUBLIC SESSION – 6:43PM**

**I. REPORTABLE ACTIONS TAKEN IN EXECUTIVE (CLOSED) SESSION – Mateo Olivarez, Chair**

- A. Report on Actions on Claims Filed with the District (**REPORT**)
- B. Medical Staff Recommendations (**REPORT**)

Dr. Tuso reported actions taken in closed session.  
The board unanimously approved the consent calendar, MEC Recommendations/report, and action on anticipated litigation.

**II. CONSENT CALENDAR – THE CONSENT CALENDAR, AGENDA ITEMS MAY BE ACTED UPON WITH ONE MOTION, A SECOND AND THE VOTE – Mateo Olivarez, Chair**

- A. Approval of Board Public Session Meeting Minutes of November 20, 2019 (**ACTION**)
- B. Acceptance of Finance Committee Meeting Minutes of November 20, 2019 (**ACTION**)
- C. Acceptance of Retirement Advisory Committee Meeting Minutes of December 2, 2019 (**ACTION**)
- D. Recommendation/Approval of Leasing/Purchase of Copiers/printers from Kyocera (**ACTION**) – Ed Mirzabegian, CEO
- E. Approval of JLL/IHV Project Management Services (**ACTION**) – Ed Mirzabegian, CEO

**MOTION:** Dr. Tuso made a motion to approve the consent calendar, Dr. Farrukh seconded. The motion passed unanimously.

**III. COMMITTEE REPORTS & RECOMMENDATIONS**

- A. Finance Committee – Dr. Parazo, Chair
  - 1. Approval of November 2019 Financial Report (**ACTION**) – Ken Robinson, CFO



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Mr. Robinson reported the November financials to the board for approval.  
Net Patient Revenue – approx. \$32M  
\$2.9M in settlement funds  
Net Revenue - \$37M  
EBIDA – 5.1%  
YTD - Net Income \$-2.5M

**MOTION:** Dr. Farrukh made a motion to approve the November financials; Dr. Parazo seconded. The motion passed unanimously.

**IV. NEW BUSINESS**

- A. AVHD Six-Month Board Meeting Schedule for January-June 2020 **(ACTION)** Mateo Olivarez, Chair

**MOTION:** Dr. Farrukh made a motion to approve the 6-month meeting schedule; Ms. Hong seconded. The motion passed unanimously.

**V. BOARD ORGANIZATIONAL MATTERS – Mateo Olivarez, Chair**

- A. Nominations and Election of Board Officers for 2020 **(ACTION)**

Ms. Hong nominated Dr. Farrukh as the new chair. The board discussed all other officer positions and agreed to keep the current officers in place. Dr. Tuso will remain as 1<sup>st</sup> Vice Chair; Kristina will remain as Treasurer, Dr. Parazo will remain as Secretary. Dr. Farrukh is nominated as new board chair and Mr. Olivarez as 2<sup>nd</sup> Vice Chair.

**MOTION:** Ms. Hong made the motion to approve the board officer positions; Dr. Tuso seconded the motion. The motion passed unanimously.

**VI. CHIEF EXECUTIVE OFFICER'S REPORT – Ed Mirzabegian **(INFORMATION ONLY)****

Mr. Mirzabegian reported – CNA negotiations continue, ED construction is on schedule  
There will be an opportunity for our doctors and nurses to be included in the new hospital design.  
The Hospital is making changes in the fiduciary responsibility and custodian of the Pension Plan. A resolution will be presented at the next meeting for the board's approval.



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Dr. Farrukh thanked all the board members for their work toward making great improvements for the Hospital this year.

**VII. PUBLIC COMMENT ON NON-AGENDA ITEMS - NONE**

**VIII. ADJOURNMENT - 6:58PM**

  
Mateo Olivarez, RN, Chair