



**MEETING MINUTES  
ANTELOPE VALLEY HEALTHCARE DISTRICT**

**BOARD OF DIRECTORS MEETING - PUBLIC SESSION**

Board Room, 1600 West Avenue J, Lancaster, CA 93534

Members of the Public met in the Community Resource Center Auditorium and joined the meeting via Microsoft Teams link.

**AUGUST 25, 2021**

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**PUBLIC COMMENT:** Members of the public desiring to address the Board concerning items on the meeting agenda may do so **before action is taken and after the item has been discussed by the Board.** Public comment cards are available, and time is limited to two minutes per speaker.

*Reminder: Board Members must disclose any potential conflicts of interest prior to voting.*

**IN ACCORDANCE WITH MEASURES GIVEN BY STATE AND LOCAL PUBLIC HEALTH OFFICIALS, THE BOARD OF DIRECTORS MEETING WILL BE MADE AVAILABLE TO THE PUBLIC AT THE LOCATION SPECIFIED ABOVE.**

**THE PUBLIC WILL ALSO HAVE THE OPPORTUNITY TO PARTICIPATE AND MAKE COMMENT PER BROWN ACT GUIDELINES (2-MINUTE TIMELIMIT PER PERSON). FOR FURTHER SAFETY, THE MEETING LOCATION WILL ALSO IMPOSE SOCIAL DISTANCING MEASURES.**

**6:30PM – ESTIMATED START TIME**

**START TIME: 7:22pm**

**OPEN TO PUBLIC SESSION**

- I. **REPORTABLE ACTIONS TAKEN IN EXECUTIVE (CLOSED) SESSION** – Abdallah Farrukh, MD, Chair
  - A. Report on Actions on Claims Filed with the District (**REPORT**)
  - B. Medical Staff Recommendations (**REPORT**)
  
- II. **CONSENT CALENDAR – THE CONSENT CALENDAR, AGENDA ITEMS MAY BE ACTED UPON WITH ONE MOTION, A SECOND AND THE VOTE** – Abdallah Farrukh, MD, Chair
  - A. Approval of Board Public Session Meeting Minutes of July 28, 2021 (**ACTION**)
  - B. Acceptance of Finance Committee Meeting Minutes of July 28, 2021 (**ACTION**)
  - C. Acceptance of Human Resources Committee Meeting Minutes of August 5, 2021 (**ACTION**)
  - D. Acceptance of Administrative Policy & Procedure Manual Policy Number: RI.7.2 Patient Complaint/Grievance Process (**ACTION**)
  - E. Approval of Microsoft Licensing Renewal Agreement (**ACTION**)

**MOTION:** Dr. Parazo made a motion to remove HR Policy PE.6.11 Mandatory COVID-19 Vaccination & Testing from the Consent Calendar portion of the Agenda to New Business and allow for a separate motion for the policy.

**MOTION:** Dr. Parazo made a motion to approve the consent calendar; Seconded by Dr. Tusso. The motion passed unanimously.



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**III. COMMITTEE REPORTS & RECOMMENDATIONS**

**A. Finance Committee – Dr. Parazo, Chair**

1. Approval of July 2021 Financial Report (**ACTION**) – Fred Vitello, CFO

**Admissions Trends - July 2019-July 2021** Reviewed & Discussed

**Net Patient Revenue Trends - July 2019-July 2021**

**Statement of Income - July 2021** Reviewed & Discussed

**- Revenues**

Actual: 39.1 Budget: 42.3

**- Total Operating Expenses**

Actual: 38.4 Budget: 40.4

**- EBIDA**

EBIDA Margin for July 2021: 1.8%

**- Operating Income (loss)**

Actual: 4.4 Budget: 3

**- Net Income (loss)**

Actual: 9 Budget: 11 Margin: -2.5%

**Volumes – July** Reviewed

**Payor Mix Graph** Reviewed

**Collections & Debt Covenant Requirements – July 2021**

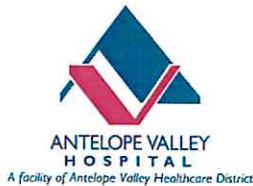
- Collections/Cash & Net Patient Revenue

- Bond Covenant Requirements

Days Cash on Hand: 182.8

Debt Service Coverage

Mr. Vitello answered questions from the Board of Directors. Discussion ensued regarding implant pricing for Kaiser patients. Dr. Tusso provided comment as to having KP utilize their own pricing for



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implants for KP specific patients. Mr. Mirzabegian instructed Mr. Vitello to follow up with KP in this regard and to focus on implant pricing, house wide.

**MOTION:** Dr. Tusso made a motion to approve the July 2021 Financial Report; Seconded by Dr. Parazo. The motion passed unanimously.

**IV. NEW BUSINESS**

- A. Acceptance of Human Resources Policy Number: PE.6.11 Mandatory COVID-19 Vaccination & Testing (ACTION) Reviewed & Discussed**

Ms. Hong shared her concerns regarding the policy and whether it comports with state and/or federal law regarding religious accommodation. Mr. Mirzabegian noted that the policy was provided as a result of the mandate promulgated by the State of California for all acute care hospitals. Mr. Mirzabegian noted that, if we do not comply, the hospital's license would be in jeopardy. Mr. Schell advised Ms. Hong that the language was consistent with both state and federal law in determining appropriate accommodations.

Discussion ensued amongst the board concerning both the policy and the Government's mandate. Mr. Mirzabegian and Mr. Schell responded to questions from the Board of Directors.

**MOTION:** Dr. Parazo made a motion to approve the HR Policy PE.6.11; Seconded by Mr. Rives. The motion passed 3-1. Dr. Farrukh, Dr. Parazo, and Mr. Rives in favor. Ms. Hong against.  
- Dr. Tusso stepped out of the room during the vote on a personal matter.

**V. BOARD ORGANIZATIONAL MATTERS – Abdallah Farrukh, Chair**

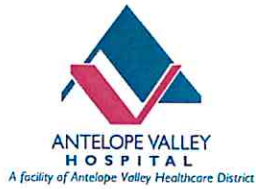
No Report.

**VI. CHIEF EXECUTIVE OFFICER'S REPORT – Ed Mirzabegian (INFORMATION ONLY)**

- A. COVID-19 Summary & Update**  
**B. ED Expansion Discussion**  
**C. Seismic Retrofit Discussion**

Mr. Mirzabegian provided an update as to COVID-19, ED Expansion and Seismic Retrofit, and the current projects at the hospital. Mr. Mirzabegian responded to questions from the Board of Directors.

**VII. PUBLIC COMMENT ON NON-AGENDA ITEMS**



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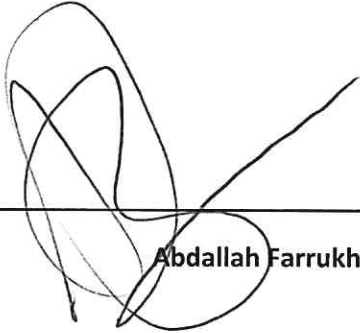
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No Public Comment

**VIII. ADJOURNMENT: 8:13pm**



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Abdallah Farrukh, MD, Chair





ANTELOPE VALLEY  
HOSPITAL

*A facility of Antelope Valley Healthcare District*

## Memorandum

### Route Approval To:

Finance Committee

Date: 09/29/21 Approved: Yes  No

Board of Directors

Date: 09/29/21 Approved: Yes  No

**Subject: Emergency Replacement of O2 Reserve Tanks and Evaporators**

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**Background:** During the high peaks of COVID the Hospital's Oxygen System was taxed. Our Evaporator System was icing up resulting in a restriction to the amount of Oxygen that could be delivered to the hospital outlets. Matheson Gas, our oxygen supplier, installed an emergency reserve tank and new evaporators to meet our needs.

This Project is to now go back upgrade our permanent O2 Reserve and Evaporator System and remove the temporary one we are currently on. Matheson Gas and RBB Architect have designed the new system and have submitted drawings to OSHPD. Back Check corrections of those drawings have been completed and OSHPD is in the process of reviewing.

We have completed a Project Estimate with JLL to develop an over-all Project Budget which is the amount we are requesting.

Due to the hospital being on the emergency/temporary system, OSHPD is requiring all work on this project to be completed within 180 days. I would like to propose that Skanska Construction, who is doing our Seismic Retrofit Project, provide the bid and if within the budgeted amount, we move forward to expedite the project timeline.

**Financial Impact: Cost of \$989,739**

**Action Needed: Motion to approve the Estimated Project Cost to Replace our O2 Reserve tanks and Evaporators and move forward with Skanska if within budget.**

  
Abdallah Farrukh, MD, Chair